

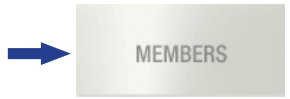
Printing member ID cards is simple! This guide will walk you through each step of the process.

1 Access the member portal

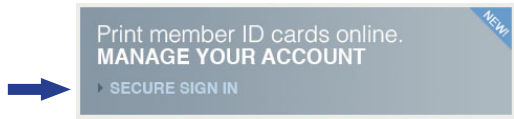
1a Go to www.opticareofutah.com



1b Click the "MEMBERS" link in the left navigation



1c Click the "MANAGE YOUR ACCOUNT" banner



2 Register as a new user

* If you have already registered, skip to step 3.
 * Have your gateway registration code ready. (This is your full Member ID - Please contact us if you need this for your initial registration - 1-800-363-0950)

2a Click on "Click here to register"

Register
 Please have your Gateway Registration Code ready.



2b Click the drop down menu, select "Member"

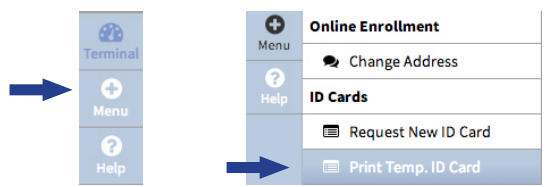


2c Fill out the form with the necessary details, then click the "Submit" button

3 Obtain ID Cards

3a Log into your account

3b Hover over the menu icon, select "Print Temp. ID Card"



3c Print Temporary ID Card. Scroll down and click "Print"

